Steroidal Passport Setup

**Anti-Doping Organization Setup**

ADO administrators’ first step should be to create a new business role that will grant access to the steroidal passport, and then assign it to the relevant users.

Create a **Steroidal Passport business role** with the following access rights:

- Steroidal Passport access
- lab result read
- Passport expert report read and write

**Definition of notifications:**

- **Steroid result notification:** is sent when new passport values are available following the match between a DCF and a Laboratory result. Receivers are:
  - Passport Custodian's APMU
  - Passport Custodian
  - Testing Authority (if different from the Passport Custodian)

- **T/E Atypical Steroidal Passport notification:** This notification is sent when the steroidal passport algorithm flags passports atypical for the variable T/E and for all genders (M, F, X). It is sent if the steroidal passport is Atypical at the Passport Custodian specificity, to the steroidal APMU and the Passport Custodian. If the steroidal passport is abnormal for the WADA specificity, then an Atypical Passport Notification (steroid) is sent to WADA.

- **A/T (M) Atypical Steroidal Passport notification:** is sent when the steroidal passport algorithm flags passports as atypical for the marker A/T on male athletes.

- **5a/E (M) Atypical Steroidal Passport notification:** is sent when the steroidal passport algorithm flags passports as atypical for the marker 5a/E on male athletes.

- **A/Etio (M) Atypical Steroidal Passport notification:** is sent when the steroidal passport algorithm flags passports as atypical for the marker A/Etio on male athletes.

- **5a/5b (F/X) Atypical Steroidal Passport notification:** is sent when the steroidal passport algorithm flags passports as atypical for the marker 5a/5b on female or unknown gender athletes.

- **A/T (F/X) Atypical Steroidal Passport notification:** is sent when the steroidal passport algorithm flags passports as atypical for the marker A/T on female or unknown gender athletes.

- **5a/E (F/X) Atypical Steroidal Passport notification:** is sent when the steroidal passport algorithm flags passports as atypical for the marker 5a/E on female or unknown gender athletes.

- **A/Etio (F/X) Atypical Steroidal Passport notification:** is sent when the steroidal passport algorithm flags passports as atypical for the marker A/Etio on female or unknown gender athletes.

- **5a/5b (M) Atypical Steroidal Passport notification:** is sent when the steroidal passport algorithm flags passports as atypical for the marker 5a/5b on male athletes.

- **Steroidal expert report:** is sent to the passport steroidal APMU and Passport Custodian when steroidal experts submit their report.

- **Likely doping:** is sent when a steroidal APMU submits a steroidal APMU recommendation that there is a high likelihood of doping.

- **Lab Confirmation Procedure:** is sent when an ATPF Confirmation Procedure request or a Suspicious Confirmation Procedure request is required as per TD2014 EAAS 2.0.
  - **Analyzing lab:** receives a request to start the Laboratory Confirmation Procedure.
  - **APMU:** receives a notice when a request for Confirmation Procedure is sent to the analyzing Laboratory and when the Confirmation Procedure was completed.
  - **Passport Custodian:** receives a notice that a Confirmation Procedure was requested to the analyzing Laboratory and that the procedure was completed.
  - **Testing Authority:** receives a notice that a Confirmation Procedure was requested to the analyzing Laboratory and that the procedure was completed.

These notifications can be added to **ADO user accounts** (see the Administrator user guide for instructions).

| Atypical Passport finding (steroid) No: |
| Likely Doping |
| Steroid Result Notification |
| Steroidal Expert Report Notification |
| Lab confirmation procedure |

**Steroidal APMU Organization setup**

APMU organizations also need to create user accounts for APMU and Expert, as follows:
Steroidal APMU users:
Steroidal APMU users can search for steroidal passports based on the Biological Passport Identification number of the athlete. They have access to the steroidal passport page, anonymous DCF, Lab Results with steroid variables and Steroidal APMU and Expert reports. They can also submit APMU reports to the Passport Custodian.

1. Login as admin
2. User account management
3. User type: Steroidal APMU
4. Business role: Default Steroidal APMU
   The role includes the following permissions:
   - Steroidal Passport access
   - Lab result: read only
   - Lab result activity: read only
   - Anonymous DCF: read and write
   - Passport expert report: read and write
5. Notifications: Add the following:
   - T/E Atypical Steroidal Passport notification
   - Lab confirmation procedure
   The user can also add the following one if relevant:
   - A/T (M) Atypical Steroidal Passport notification
   - 5a/5b (M) Atypical Steroidal Passport notification
   - 5a/E (M) Atypical Steroidal Passport notification
   - A/Etio (M) Atypical Steroidal Passport notification
   - 5a/5b (F/X) Atypical Steroidal Passport notification
   - A/T (F/X) Atypical Steroidal Passport notification
   - 5a/E (F/X) Atypical Steroidal Passport notification
   - A/Etio (F/X) Atypical Steroidal Passport notification
6. Within the filter “Passport Custodian” which lists ADOs that have an APMU contract with the laboratory, either select ADOs to restrict the user’s access to the passports of those organizations or leave it empty to grant access to all passports.
7. Save

Steroidal Expert user:
Steroidal Expert users can only access the steroidal passports to which they are assigned for review. They can also view anonymous DCFs, Labatory results and submit Expert reports.

1. Login as admin
2. User account management
3. User type: Steroidal Profiling Expert
4. Business role: Default Steroidal Expert
5. Notifications: none
APMU and Expert users belong to the APMU.