Biological passport Q&A

- **ADO**: How can I access a biological passport?
  - See section [Hematological Passport page or Steroidal Passport Page](#).

- **ADO**: How do I start my biological passport program in ADAMS?
  - Hematological passport: First ensure that your access to the module is enabled. Contact the ADAMS Team for confirmation adams@wada-ama.org. Once your access to the module is granted follow the instructions in the [Hematological passport setup section](#). Further steps would be to ensure that all your DCFs including a blood passport Sample are entered in ADAMS as soon as possible.
  - Steroidal passport: As of the implementation date of the steroidal passport, every Athlete in ADAMS will have a steroidal passport. The default Passport Custodian is the Athlete’s IF. To generate the passport simply enter in due time all the DCFs with urine Samples. The [Testimony](#) responsible for the test and the Passport Custodian APMU will receive a notification once the DCF is matched to a [Laboratory](#) result.

- **ADO**: the Athlete’s DCF is entered in ADAMS but I cannot see the Athlete passport.
  - Verify that the DCF status is set to “complete sample collected”. Only DCFs with the status “complete – samples collected” are included in the hematological and steroidal passport calculation.

- **ADO**: I cannot see the Athlete passport?
  - Verify, in the Athlete profile security tab, that you are the Athlete Passport Custodian.

- **Athlete**: Can I see my biological passport?
  - Athletes do not have access to their biological passport.

- **ADO**: I cannot see the Hematological passport?
  - Your ADO may not be enabled access to the hematological passport. Contact the ADAMS Team adams@wada-ama.org

- **ADO**: I cannot see the steroidal passport?
  - Refer to the section [Passport custody transfer](#).
  - Refer to section [Sharing a passport with another ADO](#).

- **ADO**: How do I change the validity of a steroidal Laboratory Sample?
  - The steroidal Sample validity can be modified by either the Testing Authority, the APMU of the Passport Custodian or the analyzing Laboratory. For an ADO: access the DCF, click edit and change the Sample validity. For Laboratory users: if the Laboratory result is not locked, edit the Laboratory result and change the validity.
  - Only Laboratory results that are set as valid in both the DCF and lab result are included in the steroidal passport calculation.

- **ADO**: How do I change the validity of hematological passport Sample?
  - The validity of a hematological passport Sample can be modified by either the Testing Authority or the Passport Custodian APMU. To do so, access the DCF, click Edit and change the validity.

- **ADO**: How do I transfer the passport custody of an Athlete to another ADO?
  - Refer to the section [Passport custody transfer](#).

- **ADO**: How do I share a hematological or steroidal passport with another ADO?
  - Refer to section [Sharing a passport with another ADO](#).

- **ADO**: An Athlete passport was shared by the Passport Custodian. Why my APMU is not able to access the passport?
  - When a shared passport are only accessible to the target ADO. The target organization’s APMU (including its experts) do not have access to the passport.

- **Laboratories**: The Sample validity of the results is automatically set to “invalid” when I use the bulk upload functionality.
  - Ensure that in the file you are importing the “validity” field value is non-blank e.g. either “yes” or “no”.

- **ADO**: How do I request a [Confirmation Procedure](#) when a passport is not Atypical (as determined by the [Adaptive Model](#))?
  - Use ADAMS manual notifications (see instructions below). Only users from the selected organization(s) with the “Lab confirmation notification” will receive it:
    - Open the lab result
    - Click Notify
    - Select the analyzing Laboratory and ADO
    - Enter your request in the body
    - Click Send

- How do I access whereabouts dated more than 18 month?
  - Whereabouts dated more than 18 month are only available for Athletes that have a biological passport and are accessible from the whereabouts report.

- **ADO**: An athlete passport was shared by the Passport Custodian. Why my APMU is not able to access the passport?
  - When a shared passport are only accessible to the target ADO. The target organization’s APMU (including its experts) do not have access to the passport.