ADAMS version 2.0.1
Release Notes

16-December-2008
Introduction

The Anti-Doping Administration and Management System (ADAMS) received a functional upgrade to Version 2.0.1 on 16-December-2008 at 14:00 EDT.

This document outlines the changes made to the application in Version 2.0.1.

**Important Requirements:**

1. **Clear your browser cache.**

   If you notice that some screens do not display correctly in the new application, it may be necessary for you to clear your browser cache. If you are using Internet Explorer, select “Internet Options” from the “Tools” menu. Click on the “Delete Files...” button. Check the “Delete all offline content” checkbox and click “Ok” to clear your cache.

2. **Make sure your bookmark is correct (if you have one).**

   If you have difficulty logging into ADAMS, it may be because your bookmark for ADAMS is not correct. For access to the production system, ensure that your bookmark is set to:

   **https://adams.wada-ama.org**

   Remove any extra characters following the URL. Using Internet Explorer, click on the “Favorites” button to show your bookmarks on the left hand side of the screen. Right-click on the ADAMS bookmark, and select “Properties.” Ensure that the URL displayed exactly matches the one provided herein.

3. **Allow pop-ups from adams.wada-ama.org.**

   Enabling the pop-up blocker may prevent some screens from appearing. In the Internet Explorer “Tools” menu, select “Pop-up Blocker Settings” and add adams.wada-ama.org to your “Allowed sites” list.

   ADAMS includes a detector on the login page which will warn users if a pop-up blocker is enabled and inform them that ADAMS requires the use of pop-ups to execute properly.
ADAMS Release 2.0.1 (16-December-2008)

ADAMS 2.0.1 contains a number of functional enhancements. In particular:
- There is a new user type: “Asthma TUE Doctor” to help athletes create asthma TUEs
- An asthma test page has been added to asthma TUEs to record the results of the tests used to determine the use of the prohibited substance declared in the TUE
- Athletes can now submit standard TUE applications via ADAMS.
- Enhancements to the Whereabouts screens
- Enhancements to the messaging features
- Various other smaller enhancements and bug fixes

The details of these enhancements are described below.

Asthma TUE Doctor

A new type of user has been added to ADAMS to help athletes enter asthma TUEs. These users will have limited access to athlete data, but they can be granted access to enter TUE data on behalf of athletes from any organization.

Creating Asthma TUE Doctor

The administration and management of asthma TUE doctor accounts is similar to that of athlete agent users. Before creating a new account for any person, the administrator should verify that an account for that person has not already been created by another organization. To perform this verification, use the search tool in the User Account Management page.

If no account exists, the administrator can create a doctor user by clicking on the “new asthma doctor user” button at the bottom of the User Account Management section.
This will bring up the create asthma TUE doctor page.

From here the administrator must enter the First Name and Last Name. They can optionally enter any contact information of the doctor. The doctor’s phone numbers and email address will appear in the athlete’s Security tab.

They can also add the athletes that the doctor will therefore have permission to access. The only athletes that can be added here are the ones that the current user’s organization has in its “custody”.

In the User Info tab, the required fields (as indicated by a red asterisk) are:

- Username
- Status
- Password
- Repeat password

Once the account is saved, other organization administrators can log in and view the details but not change it. However, they can add or remove access to athletes within their organization’s custody.

**Security Tab**

Once an administrator has given the doctor access to an athlete, an entry will be added to the Security tab of the athlete’s demographic page.

**MyZone Page**

Within the MyZone page, Asthma TUE doctors only have access to the Message center.
Creating an Asthma TUE

To create an Asthma TUE, the doctor must first search for the athlete and then select new asthma TUE from the dropdown at the top of the athlete tree.
Asthma TUE doctors can only create asthma forms that have a status of “File submitted for approbation”. The page displayed is similar to regular asthma TUE forms, but with fewer fields.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Qualification &amp; Medical Specialty</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th></th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Country</th>
<th>Region</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone Work</th>
<th>Telephone Home</th>
<th>Telephone Mobile</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Medical Information**

- **Prescribed methods of use**
  - prevention of the crisis only
  - before the exercise only
  - daily taken

<table>
<thead>
<tr>
<th>Specific name of drug</th>
<th>Frequency of Administration</th>
<th>Route of Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>as required</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Prohibited Substance</th>
<th>Dosage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Conditions and Comments**

<table>
<thead>
<tr>
<th>Previous TUE Request(s)</th>
<th>Date (If Applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Add Substance**

**Add Medication**

**Add TUE Request**

**Cancel**

**Save**
### Access to Asthma TUE

Asthma doctor users can only view TUEs that have the medical file status “File submitted for approbation”. For these TUEs, the following rules apply:

**Viewing rights:**

- They can view all asthma TUEs with the status: Not Submitted, submitted, Incomplete or In Process.
- They cannot view asthma TUEs with the status: Approved, Rejected or Cancelled.

**Edit rights:**

- They can edit “Not submitted” asthma TUEs that they created or that the athlete created.
- They can edit any asthma TUE with the status “Incomplete”.
- They cannot edit the Registered Testing Pools and ADO TUE reference # fields.
- They can only change the status from Not Submitted or Incomplete to Submitted.
- They can edit the Asthma Test fields.
Notifications

An asthma doctor user will receive an automatic notification every time there is a status-change of an asthma TUE that (s)he has or had access to.

Asthma Tests

In ADAMS 2.0.1, asthma tests can be added to asthma TUEs that have a “File submitted for approbation” status. The user can enter the results of the tests used to determine the use of prohibited substance declared in the TUE.

To access this area, after the TUE has been saved, the “Asthma tests” link will appear in the diagnosis tab.

If a user has the right to edit the asthma TUE, then asthma tests will be editable. If the user only has the right to view the asthma TUE, then they can view the asthma tests but are not allowed to edit them.

All of the various tests are in a single pop up. The individual sections can be expanded or hidden by clicking the “Fill in” links.
Whereabouts Updates

Further improvements have been made to whereabouts since the release of ADAMS 2.0.

How to update multiple entries

For whereabouts starting January 1st 2009, athletes can update the time and the one-hour timeslot of multiple entries at once. The feature is accessible by clicking the “update multiple entries” button in the monthly calendar view of the athlete’s whereabouts.

The “update multiple entries” button invokes a popup where the user can search for the entries they want to edit, by specifying various criteria.

Note: Only athlete entries will be displayed. Team entries cannot be found this way.
The user can then change some or all of the entries by following these steps:

1. Use the checkboxes to select which entries you want to change
2. Enter the desired start time and end time
3. Select a radio button pertaining to the one-hour testing slot values
4. Click the Apply… button

“Mailing address” entries are excluded from the search results because they don’t have start/end times and they don’t qualify as one-hour testing slots. Therefore they cannot be updated in this screen.

Team Whereabouts

One hour timeslot

It is now possible for an athlete to specify a one-hour timeslot for team entries. Simply click on the team entry on the athlete calendar and then click on edit entry details on the popup.
The Whereabouts entry page will be displayed, but only the one-hour timeslot checkbox and one-hour start time fields are editable.

The rules remain the same as regular entries:
- The 1-hour timeslot must be within the start and end time of the entry
- The 1-hour timeslot must be between 6AM and 11PM

These rules are validated by the system when the whereabouts for the quarter are subsequently submitted.

**Daily residence entries**

Team Daily Residence entries are now counted towards the “one daily residence per day” rule when submitting whereabouts.
Populate Calendar

The Populate Calendar page has been improved:

- Checkboxes allow the user to select all of the days in a month
- Days that don’t have any athlete entries are displayed in red

Athlete Standard TUE

An athlete user can now apply for a Standard TUE (STUE).
STEP 1: INFORMATION ABOUT YOUR SPORT
In the section below, please specify the sport for which you require a Standard Therapeutic Use Exemption (STUE). Only specify the event if it is relevant and required by your sporting organization, otherwise leave this field blank. Finally, you must select the Sporting Organization to which you are applying for this STUE.

STEP 2: INFORMATION ABOUT YOUR PHYSICIAN
In the section below, please provide information about your physician. Mandatory information is indicated with an asterisk. Please note that you must provide at least one telephone number in the event that your sporting organization wishes to contact your doctor.

STEP 3: MEDICAL INFORMATION
In the section below, please describe the medical necessity for the STUE. You must supply the diagnosis. If an appropriate diagnosis is not listed, please select “Other, please specify” in the Diagnosis list and describe your condition in the “Diagnosis description” box. You may list any relevant medical examinations, tests, or any additional information that relates to this application in the spaces provided.

STEP 4: SPECIFY THE MEDICATION YOU ARE TO TAKE
In the section below, you must specify the prohibited substance you are applying to take if you do not know the generic name of the substance, or if it does not appear in the list, please specify it in the “Comments” box. The prescribed dosage (e.g. 575 mg) is required. You may optionally specify the frequency of administration (e.g. 2 times/day), the route of administration, and anticipated duration of the medication. You may apply for more than one substance by clicking the “Add Substance” button, and you may remove a substance by clicking the small “X” that appears in the top right-hand corner of the substance box.

STEP 5: SUBMIT YOUR APPLICATION ELECTRONICALLY
You may submit your application by clicking on the “Submit Application” button. If you would like to save it to complete later, simply click on “Save.” Once submitted, your sporting organization will automatically receive notification that you are applying for a STUE.

STEP 6: PRINT YOUR APPLICATION, SIGN, AND MAIL
Open your TUE from your athlete tree and click the “Generate Application Form” button. Print out the PDF application forms generated by ADAMS. Sign the forms and have your physician sign the forms as well. Send the forms, along with any relevant medical documentation (e.g., a copy of your prescription) to your sporting organization. Depending on the organization, you may be able to fax this information as well. Your sporting organization will either grant or deny your application. They may also put it on hold and ask you or your physician for more information. You can log into ADAMS at any time and see the status of your application by selecting the TUE from your athlete tree on the left side of the screen.
Security

The rules for editing and accessing STUE are the same as those for Abbreviated TUE (ATUE).

Athletes can:

- Create new STUE
- Edit STUE that are Not Submitted or Incomplete
- View all of their STUE regardless of status and creator

Generated PDF

Application form:

Athletes can print out a copy of the application form of the TUE as long as the status is not Approved, Rejected or Canceled.

Tue Receipt:

This PDF is only available if the TUE has been approved.

Bulk Messages to Athletes

Through the group combination search, a message can be sent to a group of athletes by clicking the “write message” button.

Clicking the “write message” button reveals the subject and message fields.
After filling in the Subject and the Body of the message, click the “send” button to send it to the selected athletes (i.e., to the ones whose checkboxes you have ticked).

A message with a red background will then indicate the success or failure of the message delivery.

Only athletes who have user accounts can receive the message. If a selected athlete does not have a user account, the following message is displayed:

The message will be sent to the selected athletes who have user accounts.
Other changes and improvements

1. Users who have the corrector role can now delete cancelled TUEs and DoUs (Declaration of Use). However, such records cannot be deleted if they are linked to an AAF or ATF.

2. A Treatment duration text field has been added to the Medical Information section of Declaration of Use forms.

3. “Not analyzed” is a new option in the Status dropdown in Biological Passport Lab Results. This status means that the result is considered to be submitted and is no longer editable once matched to a DCF.

4. When a lab result is created for urine samples and a GC/C/IRMS analysis is done, the user will have to declare if the results are consistent with the administration of exogenous steroids.

When importing lab results: If the result is AAF or ATF then the first checkbox will be ticked automatically. If the status is negative, then the 2nd checkbox will be ticked.
5. In DCF, the specific gravity field is now mandatory for urine samples.

6. If a user enters a volume of less than 90 ml in a DCF for a urine sample, a message will be displayed as a reminder that the volume for such samples should be at least 90 ml.

7. If an organization has access to an athlete and has put them in a registered testing pool, their users with the Whereabouts Submission notification type will receive an automatic notification when the athlete submits their whereabouts.

8. The Whereabouts Non-conformity page has a new Reference date field.

9. In Declaration of Use forms, the diagnosis and dates of administration fields are now optional.

10. New Standard TUEs cannot be set to have “No expiry” as an expiration date.

11. In TUEs, the effective date is now empty by default.
12. A medical history section has been added in the diagnosis support tab of asthma TUEs.

**Medical history**

<table>
<thead>
<tr>
<th>Has the athlete shown any asthma symptoms during his childhood?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>If not, at what age did these symptoms occur which necessitate the present request?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Has the athlete shown any other allergy symptoms?</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

**Clinical examination**

13. It is now possible to correct Biological Passport Lab Results (BPLR). A result can be deleted (if there is a medical expert report, it will be deleted as well). It is also possible to correct the blood parameter values. After the correction, the icon will appear next to the corrected BPLR in the athlete’s passport page. This icon will stay as long as the corrected BPLR has not been exported for calculation and subsequently imported back into ADAMS by the statistical laboratory.

14. The WADA Only activity tab in TUEs can now be used to keep track of changes to the status of the documents received. A File status, File status date and comment field has been added and the user may add as many rows as needed.

**File status history**

<table>
<thead>
<tr>
<th>File status</th>
<th>File status date</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opened</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Translation requested</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Add file status]
15. When a user has to change their password because it has expired, a message will be displayed at the change password screen.

Your password has expired. Please enter a new one.

Current password

New password

Repeat New Password

confirm

Bug Fixes

1. It is now possible to use the corrector role to change the comment for medication field in DoUs and Asthma TUEs having a Declared status.